

JOB DESCRIPTION

Position Title:	Analyst (Senior or Junior)
Location:	Nairobi
Reports to:	Nairobi – Regional Head of Programmes
Expected start date:	ASAP
Salary:	Negotiable, dependent on experience

About Energy 4 Impact

Energy 4 Impact (E4I) is a non-profit company which seeks to alleviate poverty in Sub Saharan Africa through accelerated access to sustainable, renewable energy, particularly in off-grid areas. Supported by a small head office in London, most of our staff are based in our African country offices in Kenya (our regional HQ), Rwanda, Tanzania and Senegal.

We support the development and growth of privately owned micro, small and medium-sized enterprises (mSMEs) which deliver renewable energy products and services to the poor, mainly in rural and peri-urban areas. We do this by advising mSMEs on commercial, financial and engineering matters, helping them to secure the resources they require, and running pilots on new products, business models and expansion into new markets. We also implement renewable energy schemes in off-grid areas and have a particular interest in informal settlements and installing stand-alone solar systems on remote schools and clinics.

Since its creation in 2006, Energy 4 Impact has supported over 4800 businesses and those businesses have created over 10,000 jobs, raised \$136 million and enabled 17 million people to get access to energy. Most of E4I's income comes from major development agencies, development financing institutions and trusts and foundations. Our funders include DFID, SIDA, KFW, Norad, EU, USAid, World Bank, African Development Bank, IFC, Energia and various foundations. For more information, please see our website <https://www.energy4impact.org/>.

Roles and Responsibilities

You will be a key member of our African Programmes team, which includes professionals from a range of private sector backgrounds, including engineering, project development, entrepreneurship, banking and investment, micro-finance, and management consulting.

You will work closely with senior members of our programme management and business development teams to implement energy access programmes and raise funding for new programmes.

We are particularly interested in candidates that have:

- **an electrical engineering, agricultural or financial background;**
- **experience in developing and running small renewable energy projects and managing sub-contractors;**
- **experience in a humanitarian energy setting in East Africa; or**
- **experience in managing county governments and other local stakeholders in Kenya.**

Responsibilities for the role (will vary according to experience of candidate)

- Help Programme Managers to execute programmes by performing a wide range of tasks such as market research, data analysis, writing publications, designing and implementing pilots for new business models and technologies, donor reporting, engagement with mSMEs, and management of sub-contractors.
- Be part of the team providing engineering, business or financial advice to early and later stage mSME clients, including solar home system companies, mini-grid developers, stand-alone solar appliance suppliers and other service providers. Support them on their business models, partnership facilitation, project development, investment readiness, financial modelling and capital raising.
- Be part of the team rolling out installation of renewable energy systems in off-grid areas and managing EPC and other third party contractors.
- Work closely with the Monitoring and Evaluation team to ensure expected results for programme activities are measured and evaluated.
- Help develop E4I's internal processes and institutional knowledge of energy access technologies, business models, financing, and regulations.
- Engage in data management, analysis and presentation for external and internal knowledge management.
- Stay up-to-date on market news, regulations, and trends in the field of energy access and productive use of electricity in Africa.
- Support organizational efforts to identify and secure new funding from potential donors in East Africa and other parts of Africa.
- Support the Business Development team on preparing bids, concept notes and proposals for donors consistent with the objectives and requirements of the potential donor.

Requirements

Work Experience

- 1-3 years' experience in at least one of the following areas:
 - Energy project implementation, operations, or financing
 - Financial advisory, management or strategic consulting
 - Marketing or technical support for agricultural and other electric appliances used for income generating purposes
 - Renewable energy development in a humanitarian setting
 - Early-stage business building as an entrepreneur, investor or incubator
 - Research and data analysis in the development sector

- Experience working with rural and off-grid business models and an understanding of the unique challenges faced by businesses operating in Africa.

Academic and Professional Qualifications

- Undergraduate Degree in Engineering, Business Management, Economics, Finance, International Development, Energy, Environment, Climate Change or other relevant subject

Skills and Knowledge

- Strong analytical and problem solving skills
- Good understanding of the off-grid market, preferably in an African context.
- Good understanding of the entrepreneurial space and impact investing sector.
- Strong written and oral communication skills. Ability to write high quality reports and proposals.
- Good understanding and knowledge of data handling and analysis tools.
- Ability to critique and develop financial models would be an advantage.
- Fluent English a must.
- Fluent French an advantage.

Attributes

- Team player
- Attention to detail and a focus on results
- Ability to think outside the box
- Ability to organize work independently
- Ability to see the big picture and connect the dots
- Ability to work calmly under pressure
- A can-do and collaborative mindset – comfortable with the ambiguities and demands of a rapidly evolving and entrepreneurial environment with a team from diverse backgrounds
- Willingness to travel in country, regionally and internationally sometimes on short notice
- Passion for working in the impact space
- Close alignment with E4I's mission and values

Energy 4 Impact Values

E4I exists because of our concerns for global inequality and climate change – this is the core of what drives us. We aim to be a caring, compassionate organization respectful of difference, and to treat our staff fairly and to help them develop as professionals and as people.

- Client-focused - We serve the needs of our clients in a professional and client focused way.
- Caring - We care about people and contribute to their wellbeing, and minimize the effects of inequality, poverty and climate change.
- Learning - We continuously learn from our own experiences and those of others in order to improve our practices.
- Ethical - We are ethical and transparent in all our dealings, always maintaining a high level of personal integrity.
- Appropriate - We promote the use of appropriate solutions consistent with the circumstances of our clients and their markets.

- Respectful - We respect and value our stakeholders and act with fairness to all.

The successful candidate will be expected to demonstrate commitment and loyalty and perform all duties in accordance with the organization's office routines and procedures, keeping in mind the overall business objectives.

Contact

To apply, please send your CV, along with a covering letter to recruitment@energy4impact.org. Only shortlisted candidates will be contacted. The deadline for submission is May 17, 2019.

Energy 4 Impact is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of race, religion, national origin, sexual orientation or disability.