

Title: Project Manager

Reports to: Programme Director

Based in: Dar es Salaam, Tanzania (with frequent travel to Pwani and Tanga Region where the project takes place)

Contract Duration: 12 month, with possible extension.

Organization Background

Energy 4 Impact is an international advisory organization supporting the energy sector in Sub-Saharan Africa. We deliver demand-driven, practical, and customized support to SMEs, project developers, social enterprises, and micro-enterprises that provide renewable energy services to off-grid communities.

Our team of 90 people includes primarily locally based professionals who are supported by a small head office in London. The organization has offices in 5 countries Kenya, Tanzania, Uganda, Rwanda, Senegal with teams delivering energy access projects.

Energy 4 Impact is funded by major development agencies such as SIDA (Sweden), DfID (UK), World Bank, IFC, USAID, Barclays, OFID, and EU. Since our founding in 2006, we have leveraged \$100 million of grant funding to support more than 3,000 businesses.

Project context

In Tanzania, the Rural Energy Agency (REA) is implementing the Rural Electrification Intensification Program (REDP) to extend the national grid to rural areas. The REDP includes an innovative Productive Use of Electricity (PUE) component which is led by E4I and which is intended to stimulate economic development and increase local commercial uptake of electricity by providing targeted business development services and make available micro-financing services to local entrepreneurs within selected villages. The overarching objective is to empower local entrepreneurs in rural areas to fully benefit from the expansion of the national power grid by stimulating productive use of electricity. In this context E4I is recruiting for a Project Manager to lead on the delivery of the PUE component. The Project activities will take place in 74 rural villages located in the Tanga and Pwani regions, 20 in Tanga and 54 in Pwani.

Role

The Project Manager oversees the planning, implementation, monitoring and reporting of specific projects for which he/she is responsible and leads the project team to ensure delivery on targets and results. (S)He is also responsible for budget management.

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Responsibilities for the role include:

- Develop the implementation of the monitoring and evaluation plan for the project.
- Work with local partners and entrepreneurs in the implementation of the project.
- Ensure financial management and compliance of the project implementation.
- In consultation with the senior management ensure adequate staffing for the project.
- Manage and monitor the implementation of all project activities – including site assessments, recruitment of entrepreneurs, initiation of PUE activities, workshop and capacity building, enhance access to finance for the target group – according to the objectives, indicators, work plan and approved budget
- Ensure regular and proper project documentation and reporting according to donor and Energy 4 Impact standards, rules & regulations and keep all project stakeholders up-to-date on the project progress
- Lead the project team and ensure with the project support team the sound financial management (review, compliance of budget)
- Provide technical and managerial support to all team members in fulfillment of their duties according to project objectives and ensure compliance with Energy 4 Impact policies and procedures
- Approving staff travel advances, work plan and expense claims.
- Requesting reports and work-plans from partners and colleagues.

Requirements

Academic Qualification & Experience

- Master Degree or bachelor degree in project management, Business management, renewable energy or related degree (and/or)
- At least 5 years of experience implementing donor-funded projects.
- Experience working with small businesses and/or energy SMEs and/or an understanding of renewable energy technologies, business models and productive use of electricity (PUE) is highly advantageous.
- Experience managing multiple projects in the context of a developing country and using tools such as MS Project for planning.

Personal Attributes

- Strong financial management skills with proven experience managing large budgets.
- Strong writing skills in developing accurate and timely reports to donors.
- High level of interpersonal skills and comfortable collaborating with senior level colleagues, SMEs, public agencies and other stakeholders.
- Superior organisation and communication skills, both verbal and written, and good oral presentation skills.
- Able to travel extensively in the field.

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Preferred Experience

- Experience working with rural and off-grid business models and technologies, and an understanding of unique challenges faced by rural businesses operating in Africa.
- Understanding of or experience in implementing productive use of energy related project

Energy 4 Impact exists because of our concerns for global inequality and climate change – this is the core of what drives us. We aim to be a caring, compassionate organization respectful of difference, and to treat our staff fairly and to help them develop as professionals and as people.

To apply, please send your CV, along with a covering letter to **recruitment@energy4impact.org**. Only shortlisted candidates will be contacted.

Energy 4 Impact is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of race, religion, national origin, sexual orientation or disability.

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